

**MINUTES OF CLUB COMMITTEE HELD AT EXETER GOLF & COUNTRY CLUB ON MONDAY 6<sup>th</sup> JULY 2015**

<b>Present</b>	Liz Turner (LT) John Fairman (JF) Jackie Follett (JFo) Janet Milford (JM) Mandie Rose Rab Cross (RC) Viv Worthington (VW) Debbie More (DM) David McLarin (DMc) Tony Clark (TC) Mike Cottle (MC)	President Men's Golf Captain Ladies Golf Captain Ladies Tennis Captain Vice Ladies Squash Captain Fitness Chairman Committee Member Committee Member Committee Member Committee Member Committee Member	Chair
<b>In attendance</b>	Max Goodison (MG) Chris Jones (CJ) Linda Hicks (LH)	Board representative General Manager HR	minutes

	<b>Items</b>	<b>Action</b>
<b>1.</b>	<b>Welcome</b> LT welcomed Max Goodison representing the Board to the meeting.	
<b>2.</b>	<b>Apologies</b> Apologies were received from Kevin Butler, Maurice Salzmann, Gael Salzmann, Andy Roberts and Carol Horgan.	
<b>3.</b>	<b>Minutes of the last meeting</b> Signed by LT as a true record.	
<b>4.</b>	<b>Matters Arising</b> All matters arising sent out by CJ on the 1st June, copy attached. Summary below:- 10 <sup>th</sup> May – 10.12 Zumba Classes – not to be introduced at the present time 1st June – 8. Tennis Court PR once dates confirmed. 10.2 Club Rules to include 3 non-attendance and no apology at Section Committees and to confirm Bye-Law 6.1 – Junior members are permitted to the club as an individual member. 10.3 Time Lapse Camera - if used again will be over the stage. 10.5 Sign for outdoor shower. Information already on the Etiquette poster but a further sign would be ordered. 10.6 Complaints and responses to be included on members section of website. 10.8 Ongoing improvements to online bookings 10.9 Only random calls being undertaken for class bookings	CJ / LT        CJ
<b>5.</b>	<b>Health and Safety</b>	
<b>5.1</b>	4 accidents, no RIDDORS.	
<b>5.2</b>	Prom parking It was noted that cars were inappropriately parked at this event which caused some disruption.	CJ

	Items	Action
6.	<p><b>President's Report</b></p> <p>LT reported that at the Squash AGM Gael and Andy were re-elected as Captains for next year. She thanked the golf members for all their support at the two golf day events for her Charity, the Macular Society and special thanks to member Mike Howe who provided and donated the pasties. She had various queries including the need for parasols which have now been purchased for outside Wear Park, the sports bar and smaller ones for the outdoor pool area. A letter from H.Weatherley was read out regarding Life Memberships. It was agreed to defer this to a later date.</p>	
7.	<p><b>General Manager's Report</b></p> <p>CJ reported that George Stephens, Assistant Head Greenkeeper is leaving the Club to move on in his career and the Board have written a thank you letter to him for his services to the Club over the past 10 years.</p> <p>There was good marketing feedback for the Club regarding Dan and Elliott's lifesaving activity through twitter and the Echo and a new defibrillator has been sourced through a gentleman seeing the article in the newspaper. This will be purchased for Wear Park at a very competitive price.</p> <p>Feedback from members regarding maintenance activities has been low but positive.</p> <p>Three solar panel quotes have been received which will be presented to the Board next month including a report to reduce costs.</p> <p>The main terrace will open whilst the Family Bar is being re-decorated and LED lights have already been installed. Three quotes have been received for flooring. Members have been asked for ideas etc.</p>	
8.	<p><b>Board Report</b></p> <p>MG shared his interest in attending the committee meetings as it gave him the opportunity to reflect on what has been happening over the past year.</p> <p>The benefits to the Club have been with membership being at its highest level and steadily increasing. The Sports Sections are at reasonable levels but there has obviously been a fall in the Golf Section but there have been big improvements in gym memberships which have levelled off. MG noted that in Rackets all Tennis and Squash clubs are currently suffering but this is a trend across the country. The renewing of the four tennis courts which is planned for October should have a very positive effect and could see an improvement in membership.</p> <p>The changes and the improvements to the golf course should attracting members back into the Club. The general painting of the club is taking place and looking good. The P&amp;O account is in very good shape as well.</p> <p>As reported in the last meeting the Club has had a positive end to the year and the Board has agreed the budget for the current year. The budget aims to achieve a modest profit after allowing for expected slightly increased revenues, but also potentially higher costs in some areas. It has been pleasing to see an improvement in food sales and gross margin over the past year, and good levels of room hire returning. The Spa is beginning to generate a reasonable contribution and has been well received by both members and non-members. It is important to note, however that, as the economy picks up, we are likely to begin to see a level of wage inflation and will need to ensure that the Club is in a good position to maintain reasonable levels of profit.</p> <p>DMc requested that the idea be considered of a sinking fund to pay for the replacement filtration system in the outdoor pool at an estimated cost of £25,000. MG responded that items such as this would normally be considered in the annual budgeting round, when all major items of essential expenditure are discussed and funds potentially earmarked.</p>	
9.	<p><b>Membership Report / Election of Members</b></p> <p>Proposed by JM and seconded by VW.</p>	

	Items	Action
<b>10.</b>	<b>Any Other Business</b>	
<b>10.1</b>	JFo commented that a group of 10 had booked for a cream tea but were unable to sit in Wear Park as there was a wedding. Also golfers were unable to sit outside the Sports Bar due to lack of chairs. CJ confirmed he had ordered 12 new chairs and that he would check on the situation in Wear Park.	CJ
<b>10.2</b>	DM commented that security had improved with the members' swipe card access. CJ confirmed that daily codes would be required for non members. All members will need to use their cards in all bars from 1 <sup>st</sup> August. JM noted that the code had been listed on Intelligent Golf but this had now been removed.	
<b>10.3</b>	RC updated the committee regarding recent gym charity events and that a contribution was being given to the President's Charity which LT thanked him for. He also confirmed that in future Lee would ensure that forthcoming events were advertised. He also mentioned the air conditioning in the studio was not working properly and asked if there were contingency plans should it fail.	CJ
<b>10.4</b>	CJ confirmed that the Wear Park diary is in book format only in Wear Park and is not shown on the members' website.	
<b>10.5</b>	JF asked how the "lake" balls would be reused. It was confirmed this issue would be raised at the next golf committee.	
<b>10.6</b>	VW noted that the pond with the fountain by Wear Park was polluted. This to be checked. Also if a 'duck island' would be feasible for the 18 <sup>th</sup> pond.	CJ
<b>10.7</b>	MC requested protein bars and drinks to be available in the sports bar. It was confirmed that protein drinks are already available and that protein bars could be included.	CJ
<b>10.8</b>	DMc requested that Etiquette poster needs to be re-enforced and that there had been discussions regarding padlocks for the lockers. Items to be included in the Swimming Forum.	
<b>10.9</b>	JM mentioned that the front terrace garden and kitchen area needed weeding.	CJ

Meeting ends: 7.45pm

Date of next full meeting: 7<sup>th</sup> September at 6.30pm

Quorum meeting: 3<sup>rd</sup> August:

Attending members: JM, VW, MC, DM and JF

President .....

Date .....