

**MINUTES OF A CLUB COMMITTEE HELD AT EXETER GOLF & COUNTRY CLUB ON MONDAY  
5<sup>th</sup> JANUARY 2015**

<b>Present</b>	Hilary Weatherley (HW) Liz Turner (LT) John Fairman (JF) Jackie Follett (JFo) Maurice Salzmann (MS) Janet Milford (JM) Andy Roberts (AR) Gael Salzmann (GS) Rab Cross (RC) Tony Clark (TC) David McLarin (DMc) Vivienne Worthington	President Vice President Mens Golf Captain Ladies Golf Captain Mens Tennis Captain Ladies Tennis Captain Mens Squash Captain Ladies Squash Captain Fitness Chairman Committee Member Committee Member Committee Member	Chair
In attendance	Will Gannon (WG) Chris Jones (CJ) Linda Hicks (LH)	Board Chairman General Manager Human Resources	Minutes

	<b>Items</b>	<b>Action</b>
<b>1</b>	<b>Welcome</b>	
	HW welcomed Will Gannon to the meeting representing the Board of Directors and John Fairman to his first Club Committee meeting as Mens Golf Captain.	
<b>2.</b>	<b>Apologies</b>	
	Apologies were received from Carol Horgan.	
<b>3</b>	<b>Minutes of the last Meeting</b>	
	Signed by HW as a true record.	
<b>4</b>	<b>Matters Arising</b>	CJ
	7.1 Chris Jones confirmed that a record of the number of non-member visits was being recorded and that the Club Committee President had been shown this. The printable version of information is too large to be printed and handed around. If anyone wants to see this, Sam Bennett will happily show you the document on one of the reception computer screens.	
	9.2 It was noted that an amendment to the proposer of David Worrall be corrected to JM and not JF as shown.	
	10.15 Revised dates for Club Committee meetings for April, May 2015 and January 2016 are: 30th March instead of 13th April (Golf Committee), 27th April instead of 11th May (Golf Committee), Monday 4th January 2016 for Club Committee Meeting and Friday 8th for Club AGM.	
<b>5</b>	<b>Health &amp; Safety</b>	
5.1	2 incidents – no RIDDORS.	
<b>6</b>	<b>President's Report</b>	
6.1	HW confirmed that he had been to a couple of meetings in December with Seniors Golf and the Tennis section and that he had a great many committee meetings with Chris namely on a number of member issues. HW thanked the people and the positivity he had found from being involved throughout his year of Presidency and that he would miss everyone within this integral role.	

		Action
<b>7</b>	<b>Management Report</b>	
7.1	The management report had not been produced due to the Club Committee meeting being held prior to the Board meeting this month, however CJ confirmed:	
7.2	Ben Martin as a new starter as Golf Manager, James Checkley as a new Senior Chef de Partie within the Kitchen Brigade and Naomi Sargeant as Events co-ordinator.	
7.3	140 new members from 84 last December. Introduced a Spa incentive for receptionist introducing Spa treatments who was Charlotte. December introduced no joining fee for the first time.	
7.4	Spa and Well-being magazine have done a review that will be coming out in the next few weeks as well as Express and Echo and articles in Echo and EX magazine. The Devon Life editor came to do a review between Christmas and New Year with his partner but to write a review from the perspective of a male using a Spa to feature in Devon Life as well as a review from Exeter Living magazine too.	
7.5	Maintenance of the Spa and AME on the top floor has been completed. We have now moved our IT support from NEXUS to AME who are now our in-house IT support. Flood damage works have now been completed. The Studio floor has been refurbished as well as the gym works area. Further projects started are the Sports Bar kitchen putting a new floor, re-doing tiles and bringing it up to the standard that it needs to be in and doing it at the time it is at its quietest. Initially it would be shut for one week but it has been decided to dig a new channel and build a new cellar for the beers to supply the Sports Bar and the Duckworth just above that will cut down on wastage.	
7.6	Outdoor pool contractors are coming this week to do a pipeline camera survey to see if they can be gel lined and because this is investigation work it is covered by insurance. Pressure test has not been done. The recent investigation report recommended the camera survey confirming that the shell and lining is cracked. DMc asked that a notice be given to members. CJ confirmed that a swim forum at the end of this month or early in February would focus on Q&A for pool works.	
7.7	CJ to pursue monitoring of golf bag tag issue at reception and Golf Committee to arrange policing of 1 <sup>st</sup> tee.	
7.8	Feedback for the Spa was noted by all as being extremely professional and customer focused. CJ confirmed that December takings were slightly lower than target but extremely successful. Well done to Amber and her team.	

	<b>Items</b>	<b>Action</b>
<b>8</b>	<b>Report from the Board</b>	
8.1	WG explained that due to the holiday season there had been no Board meeting since Paul Dukes had attended the last Club Committee meeting on the 1 <sup>st</sup> December and that the next Board meeting was to be held on the 7 <sup>th</sup> January 2015. WG confirmed that from the Board's point of view therefore there was not much to report. However, in advance of the Club AGM being held on the 9 <sup>th</sup> January, WG was pleased to be at this meeting to thank HW for his help over the last year as Club Committee President and that HW would be missed. WG welcomed LT to her forthcoming role as Club Committee President for 2015 and to her forthcoming first meeting of the Board to be held on the 7 <sup>th</sup> January.	
8.2	WG clarified that although in the previous Club Committee meeting minutes of the 1 <sup>st</sup> December 2014 where it was noted that contracts had been exchanged with Persimmon, monies that had been expected had not yet been received. WG further explained that the contractual agreement was not like buying a house but that the Club is expecting monies any day. WG also confirmed that the Club is expecting Persimmon to buy 30 full golf memberships.	
8.3	WG confirmed that there is a meeting pencilled in for later in January for the Golf Architect to talk through the plans with the Golf Committee and that the alterations will be undertaken to primarily ensure health and safety issues are addressed. However, WG also clarified that the alterations would not be detrimental to the course and that plans would be well received. WG considered it evolution and that changes would be quite exciting and that there would be no disruption to the forthcoming season.	
<b>9</b>	<b>Membership Report/Election of New Members</b>	
9.1	Proposed by LT and seconded by MS.	
<b>10</b>	<b>AOB</b>	
10.1	DMc asked if there had been any complaints regarding the indoor pool being busy without lanes. CJ responded there had not been any complaints. It was noted that the earlier opening of the pool was a positive move and that the introduction of lanes would be discussed as a resolution to any problems.	
10.2	AR asked if we had considered solar panels or heat pumps as a form of heating for the outdoor pool to save the costs of £1,000 a week to heat. CJ to investigate.	
10.3	It was noted that a recent survey for Rackets had gone out to all Racket members, i.e. Tennis, Squash and Rackets, even though the survey was specifically intended to Racket players only. It was asked if the survey could be sent specifically to Racket members e-mail. As members join for all three sports it was agreed that any survey be worded specifically to address the sport to which it is intended for.	
10.4	It was asked if member vouchers could be given to members again to enable them to experience other sections continuing to bring people in to the Club.	
10.5	It was noted that a Squash professional is required to lead the section. GS suggested she meet with Chris and Andy to discuss this further.	
10.6	It was also noted that to promote a Squash first team, members should be supported to have their memberships paid for either by the Club or by the professional body to encourage this. CJ will discuss this issue at the next Board meeting.	

	Items	Action
10.7	It was asked whether there is a need for an SRA representative in the South West for a Centre of Excellence and whether we could offer an office to rent at the Club. GS is in contact with a representative in London.	
10.8	RC mentioned he would be discussing the concerns about under 18's in the gym the next Fitness Committee and the pool of EGCC staff and external contactors. Helen Kukor's role has been kept open to her should she wish to return from a sabbatical.	
10.9	LT noted that at the next Club Committee meeting in February there would be the need for a photographer to capture the new committee team members.	
10.10	TC and VW both gave their thanks and well done to HW for his Presidency this year.	
10.11	VW asks if there is a members cap of 5,000. CJ confirmed that it was but even though the total membership to date is near that number, non-renewals need to be considered at this time of year. Adults must be considered to ensure the revenue and the Clubs goals to increase member spend through Club dynamics opportunities and ambience.	
10.12	VW also noted that from her experience of Spa's throughout the world our new Spa rates highly amongst them all and that the happy hour event was fantastic with the men having amazing steaks and giving great feedback.	
10.13	VW did comment that the mens toilets were disgusting. CJ to investigate. The path from the 18 <sup>th</sup> hole to the car park needs to be renewed and dangerous to walk in heels.	
10.14	GS gave thanks to HW, Chris and Amber for her professionalism and attitude toward the success of the Spa and the Club.	
10.15	MS asked that it be noted that the LTA need to report on the tennis court standards again. CJ confirmed that he write a report for budget and capex within the next six weeks. MS to check with James Temple.	

Meeting ends: 8.30pm

Date of Next Meeting: 2<sup>nd</sup> February, 6.30pm

**President** ..... **Date** .....